

APR 13 2021

State of Texas
County of Panola

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

On this 16th day of March, 2021, the Commissioners' Court of Panola County, Texas met in a Regular Meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

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|------------------|---------------------------|
| Billy Alexander | Commissioner, Precinct #1 |
| David A. Cole | Commissioner, Precinct #2 |
| Craig M. Lawless | Commissioner, Precinct #3 |
| Dale LaGrone | Commissioner, Precinct #4 |

County Judge LeeAnn Jones was absent. Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represent. The following proceedings were held at this meeting, with Commissioner David A. Cole presiding:

PRAYER: Sheriff Kevin Lake gave the prayer.

OPEN MEETING:

1. CITIZEN COMMENTS:

Keri Vance of the Carthage Rotary Club expressed appreciation for the support and assistance of all involved with "Clean Up Panola County" day held March 6, 2021.

2. COMMISSIONERS' REPORTS:

Commissioner David A. Cole reported that County Judge LeeAnn Jones should be back at work Monday, March 22, 2021.

3. COUNTY JUDGE'S REPORT:

There was no County Judge's report.

4. CONSENT ITEMS:

PERSONNEL

- a. To record the retirement of Travis L. Jones as 911 Rural Addressing Coordinator with Panola County effective March 26, 2021.

ROAD & BRIDGE

- a. To approve and record a request by PineWave Energy Partners Operating, LLC to place a 12" lay flat temporary water line within the right-of-way of Panola County Road #326.

MISCELLANEOUS

- a. To record 2019 and 2020 Certificates of Compliance Continuing Education from County Treasurers' Association of Texas for Panola County Treasurer Joni Reed; and 2020 Certificate of Compliance Public Funds Investment Act.
- b. To ratify and record Order #2021-03 granting an exemption from the competitive bid process for fiscal year 2021 for oil sand, hot oil sand and hot mix asphalt.
- c. To approve and record 2021 Budget Amendment No. 6.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Tax Assessor/Collector Chief Deputy Cassandra Brooks; and Panola County Tax Assessor/Collector Holly Gibbs (2).

Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to approve the Consent Items. The motion carried unanimously, with County Judge LeeAnn Jones absent.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

5. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously, with County Judge LeeAnn Jones absent. SEE PAYMENT REGISTER ATTACHED.

6. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve payment of Panola County payroll as prepared and submitted by the

County Treasurer. The motion carried unanimously, with County Judge LeeAnn Jones absent. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.

7. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to approve a Proposed Election Agreement between Gary ISD and Panola County. The motion carried unanimously, with County Judge LeeAnn Jones absent. SEE PROPOSED AGREEMENT ATTACHED.
8. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to trade in five (5) copiers, one located in each of the following places: County Judge's Office, Panola County Road and Bridge Department, Panola County Detention Center, Panola County 911 Rural Addressing Office and Panola County Auto Registration Office; and approve Lease Agreement between Xerox and Panola County. The motion carried unanimously, with County Judge LeeAnn Jones absent. SEE LEASE AGREEMENT ATTACHED.
9. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to award the purchase of items of food for the Panola County Detention Center to the lowest and best food vendors, Sysco and Flowers Food, upon recommendation of Jail Administrator Tina McMullen. The motion carried unanimously, with County Judge LeeAnn Jones absent. SEE INFORMATION ATTACHED.
10. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a Master Software License and Services Agreement between Knowink and Panola County for the Elections Office. The motion carried unanimously, with County Judge LeeAnn Jones absent. SEE AGREEMENT ATTACHED.
11. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve a proposal from VIP Technologies, Inc. for 24 SIP Trunk License SV9300; and to discuss and act upon approving the proposal between Universal TelCom and Panola County for phone service. The motion carried unanimously, with County Judge LeeAnn Jones absent. SEE INFORMATION ATTACHED.
12. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to approve a quote based on DIR Contract Number 4038 from Data Preservation Solutions for preservation and archival digitization of civil case files; and to authorize approval of purchase through the District Clerk's preservation and restoration budget. The motion carried unanimously, with County Judge LeeAnn Jones absent. SEE INFORMATION ATTACHED.
13. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to approve a Service Agreement between Panola County and VideoMagistrate. The motion carried unanimously, with County Judge LeeAnn Jones absent. SEE INFORMATION ATTACHED.

14. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve Amendment No. 1 to the County Depository Contract with First State Bank and Trust Company. The motion carried unanimously, with County Judge LeeAnn Jones absent. SEE AMENDMENT ATTACHED.

The meeting adjourned at 1:48 pm.

Dated this 16th day of March, 2021.



LeeAnn Jones, County Judge, Panola County, Texas



Date

State of Texas
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for March 16, 2021.


Bobbie Davis, County Clerk





Date